

Minutes of the Monday March 28th 2016
Governing body of Children of Promise Preparatory Academy Charter School
Meeting held at 3130 W. 111th Pl. Inglewood, CA 90303 at 5:00pm

Members Present: Ms. Naomi Cox, Ms. Susana Bolanos, Mr. Henry Leopold, Kennedy Hilario, and Tamara Aburto.

Administration present: Dr. Carleton Lincoln

1. **Call to order:** The meeting was called to order by Dr. Carleton Lincoln
2. **Roll Call:** Roll call of members. Quorum
3. **Pledge of Allegiance:** None
4. **Public Comment:** None
5. **Modification of Agenda:** None
6. **Welcome:** Mr. Hilario welcomed everyone to the meeting.
7. **Approval of governing Board Meeting Minutes of February 29th:** Mr. Leopold motioned to approve minutes as written. Ms. Cox seconded. Minutes were accepted as written with no modifications.

a. COPPA Items for Review

1.

COPPA New Facility Renovation and Occupancy Update – Dr. Lincoln

a. Facility Construction Update

- We did meet with the councilman and team of building and safety. Unfortunately the councilman agreed with Mr. Singh, the head of the building and safety team who insists that we must modify the elevator. Mr. Singh stated that he wants the elevator to be modified. Per OSHA this will mean an expense of \$175,000-\$200,000. We are waiting to see if there is anything we can do to modify the elevator. We could have removed the elevator from the plan. The elevator was created in the 1950s. We will probably need another extension of our TRO (temporary occupancy).
- Our options to solve the issue with the elevator: Mr. Judkins, the Fire Marshall can re-state that we do not need the elevator. Plan B is to petition that they allow us to eliminate the elevator from the plans by making it a freight elevator that will remain closed or make it a closet. Plan C is to petition the city council for an exemption.

Progress of COPPA Smarter Balance Test Preparation – (Discussion/Action)

a. Outside agency SBAC testing support search:

1. We purchased Lumos Testing and the teachers are being trained.
2. We are trying to set up an incentive to encourage parents and students to get into studying these materials. We are trying to mobilize our faculty into preparing our students.
3. Mr. Hilario, Success Academy, He first identify the benchmark where the students are and then create a curriculum for them. on the week they have a break they give them incentives like a. During the weeks they are off we bring the kids that need help to a Camp and teachers get a stipend for working extra on that week.

New Audit Proposal Review:

- Dr. Lincoln met with our accountants at Ed Tec and they stated we can keep our current auditors, Wilkinson Hadley King & Co., LLP.

- The Board reviewed and unanimously approved our Letter of Agreement with Wilkinson Hadley King & Co., LLP. to do our audit for this year.
- All Form 700 were completed and signed by Board members.

4. COPPA New Year Preparation:

- 2016/2017 Enrollment
- Staffing:

We are trying to hire an assistant principal. We want this new hire to start working with our team through the summer.

We have hired two new people to enter in the staff. Mr. Charlie Wiseman is our new hire. Having male role models help our children because they need positive male role models.

- Facility expansion for eight graders.
- We want to demand excellence

Update on Benny Golbin Memorial and Retroactive Establishment Update:

- We had a beautiful event.
- We received a pledge \$1000 from TDP and others have promised to support the fund.
- We'll be sending pictures and video from the event

Administration 401K

- According to our accountants, Mrs. Thompson as school administrator needs to be part of the STRS program. We have a meeting on April scheduled meeting with Jose Ching.
- Mr. Hilario will be sending more information about the program they are using at his school.

8. Executive Director's Report :

- Executive Director's Report – COPPA Financial Updates:
- Financial reviewed and approval was tabled to wait for Dr. Benton and Mr. Johnson.

11. Call for agenda items

12. Next Board meeting Monday April 25th.

12. Adjournment

- Mr. Leopold motioned to adjourned the meeting Ms. Cox second.